Prospect Rural Fire Protection District

Regular Board Meeting Notes
March 18, 2024, at 7pm
Prospect School - Media Center

Joyce Dierking as acting chair called the meeting to order at 7:00 pm

Attending: Lon Stockenbrand, Clay Thomas, Joyce Dierking

Also Attending: Bob Jones – Financial Clerk, Chief Lyle Neville and 20 community members.

Approval of February Minutes (Joyce Dierking) – Clay made a motion for approval of minutes, Lon seconded it, passed 3-0.

Bob Jones reported on the Fire Station 1 Seismic Rehabilitation Project. The bids should go out April 8th, bids are due by May 6th and discussed at the Board Meeting May 20th for approval. The architecture will likely happen in late 2024 and the project will likely start 2025 at the earliest.

Finance report for February was presented by Bob Jones and was approved by the board.

Lyle delivered his report and noted that in the past the Chief’s Report was from Board Meeting to Board Meeting however based on the request to receive the report four days prior to the board meeting this report is from February 15th to March 15th and would continue on being four days prior to each board meeting. Clay asked about the start date since it said January 15th and Lyle said it should be corrected to February 20th. Clay asked for clarification and Joyce stated that the policy suggests the delivery of the report four days prior to the board meeting.

Bob Jones discussed best practices for the Board.

Clay Thomas discussed the open positions on the Board. Lon motioned for reopening applications for 30 days. Clay seconded it and all approved.

Clay Thomas proposed getting a clerk position to support the board. There was discussion about responsibilities of the Board and what tasks the clerk would do if approved. No decision was made.

Dedication of the fire hall was discussed. No decision was made.

Bob Jones discussed the documentation of monies spent on legal expenses. No decision was made.

The Board discussed their 3 top goals for 2024.Work to improve relations amongst board members and with the volunteers, begin the process of getting a levy, complete policy book revisions, complete Fire Chief contract, complete projects and fire hydrants.

The proposed levy committee was discussed, and the Board discussed asking for 12-15 volunteers by the next meeting.

Joyce Dierking discussed continued transparency among the Board and asked that all emails go to PRFPD email addresses and to discuss items as a group going forward.

The Board discussed the email from the Fire Chief to the board and Fire Chief read the email for the record.

The meeting was opened to public comment.

Lon made a motion to adjourn the meeting, seconded by Clay. All in favor to adjourn. Meeting adjourned at 9:02.

Next Board of Directors meeting, 7p April 15, 2024

BOD agenda Items due by 3/31/2024

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