



# Prospect Rural Fire Protection District Volunteer Association Meeting

April 21, 2023

Meeting Purpose:

**Determine expected level of service from the PRFPD**

Facilitator- Jesse Brownlee

*This meeting is being recorded*

# Meeting Goals

To hear from the public:

1. What level of **emergency fire/medical response** is expected by PRFPD?
2. What kinds of **emergency prevention/risk reduction programs** are needed in our community?
3. What kinds of **community education and outreach programs** would residents like us to pursue?



FOCUS  
ON  
WHAT  
matters

A hand-drawn graphic on a white background. The word "FOCUS" is written in a large, black, serif font. Below it, the word "ON" is written in a smaller, black, serif font, with a horizontal line through it. Below "ON", the words "WHAT" and "matters" are written in a large, black, cursive font. The entire graphic is surrounded by short, black, radiating lines, giving it a sunburst or spotlight effect.

# What to Expect

## 1. Background- “Why is this coming up now?”

- PRFPD is one of the lowest-funded in all of Oregon
- Public expressed a desire to pursue a levy at last meeting

## 2. Discuss operating capabilities under current tax budget

- What is funded
- What is not funded
- Current service limitations

## 3. Discuss options that increased tax budget may support

- Improved emergency response capabilities
- Emergency Prevention and Risk Reduction Programs
- Community Education and Outreach

*Note: This is NOT a Board of Directors Meeting nor an official Budget Presentation. Formal budget information is presented at Board of Directors Meetings. Approximate figures are presented here for illustrative purposes only.*

# Snapshots in Time

# Progress!

2019	Today
8 volunteers total	12 volunteers total
3 EMTs, 1 AEMT	2 EMT/FF1, 1 AEMT
4 FF	4 FF, 3 FF1
0 grants/special scope volunteers	2 grants/ special scope volunteers
0 Officer Positions	EMS Officer*, Maintenance Officer, Safety Officer, Training Officer*
2 Engines (failing) 1 Tender 2 Brush Engines 1 Rescue (2WD) 1 Chief's Rig (failing)	2 Engines (operable) 1 Tender 2 Brush Engines 2 Brush Truck 1 Rescue (4WD)
Active Partnerships	Active Partnerships Shady Cove, Butte Falls, USFS, ODF, NPS, DPSST, Medford Fire, Evans Valley, USACE, PRFPD Volunteer Association
State Fire Marshal Reporting Requirements= <b>Delinquent</b>	State Fire Marshal Reporting Requirements= <b>Compliant</b>

\*Denotes vacant positions

# The Way It Is

**Current Annual Tax-Funded Budget- ~\$115,000\*\***

<b>Funded</b>		<b>Not Funded/Not Resourced</b>
<b>Operating Insurance*</b>	<b>\$16,500</b>	<b>Staffed Shifts</b>
<b>Vehicle &amp; Equipment Maintenance</b>	<b>\$17,000</b>	<b>Insufficient to support fleet</b>
<b>Vehicle Fuel*</b>	<b>\$6,500</b>	<b>Vehicle/Equipment Upgrades</b>
<b>Building Maintenance &amp; Utilities*</b>	<b>\$8,620</b>	<b>Community Risk Reduction Programs</b>
<b>Uniforms</b>	<b>\$1,000</b>	<b>Personal Protective Equipment</b>
<b>911 Dispatch*</b>	<b>\$8,000</b>	<b>Communications Needs</b>
<b>Medical Supplies</b>	<b>\$4,150</b>	<b>Medical Program</b>
<b>Fire Response- Misc. Materials &amp; Supplies</b>	<b>\$1,000</b>	<b>Community Education Programs</b>
<b>Office- Materials and Supplies</b>	<b>\$2,940</b>	<b>Grant Program</b>
<b>Trainings and Licensure</b>	<b>\$7,740</b>	<b>Responder and Staff Time</b>
<b>Legal Needs &amp; Financial Review</b>	<b>\$10,890</b>	<b>Fundraising</b>
<b>Part-time Chief (~9 hrs/wk)</b>	<b>\$19,200</b>	<b>Full Time Chief</b>
<b>Part-time Administrative Assistance (~6 hrs/wk)</b>	<b>\$6,000</b>	<b>Full Time Administrative Assistance</b>

\* Denotes non-negotiable operating costs; \*\*number varies annually based on how many people actually pay their property taxes

# Training



**Averages 250 hours per responder- more than 6 weeks of a full-time job!**

## Required Training

- **Entry Level Firefighter Training Course- ~92 hrs**
- **Firefighter I Academy- ~118 hours**
- **Firefighter II Academy- ~60 hours**
- **EMT, Initial Cert- 1 full college course, Aug-June**
- **EMT, State Re-Cert- 12 hrs**
- **EMT, National Recertification- 40 hrs**
- **Emergency Vehicle Driver Certification- 12 hrs**
- **Safety Officer Training\*- 16 hrs**

## Desired Training

- **Structural Ignition Course\*- 16 hrs**
- **“Train the Trainer” Trainer Certification\*- 16 hrs**
- **Leadership in Fire Service\*- 16 hrs**
- **HazMat Response Course\*- 16 hrs**

*NOTE: Hours above do not reflect hours required to travel, practice, study, complete skills book, record/certify.*

*\* Denotes a certification needed for one-two volunteers only. not the whole crew*



# Facilities and Apparatus

## Station 1- 276 Mill Creek Drive

**6201- Type I Structural Engine**  
**1997 Pierce Arrow**  
*Donated by Medford Fire*



**6230- Rescue (medical response)**  
**2005 Ford F350**  
*Most used vehicle in fleet*

**6242- Water Tender**  
**1996 Freightliner ( 4000 gall)**  
*Most requested Mutual Aid Vehicle*

## Station 3- 1<sup>st</sup> Street

**6261- Type III Wildland Brush Truck**  
**1994 Ford F800 (600 gall)**  
*Donated by NPS*

**6263- Type VI Wildland Engine**  
**2023 Ford F550 (400 gall water, Foam)**  
*Grant funded- first new vehicle in Dept history!*



## Station 2- Mill Creek Drive

**6210- Type I Structural Engine**  
**1986 Spartan**

**6260- 5 Ton Brush Engine 6x6**  
**1967 International (1500 gall)**



## South Side Rapid Response

**6281- Rapid Medical**  
**Response/Brush Truck**  
**Ford F250 (200 gall removable**  
**tank/pump)**  
*Light duty, multi-use vehicle*

# The Way It Is

**So, what does the current tax budget *really* get YOU?**

- **Allows you to obtain fire insurance for your property**

**Note: PRFPD MUST maintain structural fire response capabilities and existing buildings to ensure this**

- **Quicker emergency medical response than waiting on MercyFlights Ambulance Service (MercyFlights is based near the Medford Airport)**
- **Quicker wildland fire response than waiting on Oregon Dept. of Forestry (ODF is based in Central Point)**

## **KEY POINT:**

**Fire and Medical emergency response capabilities assume there are appropriately-trained responders available when needed.**

~~**Current tax budget is insufficient to ensure this.**~~



# The Way It Is

**What level of Emergency Response can be expected under the current tax budget?**

**When you call 911 for an emergency:**

**- PRFPD responders may or may not be coming to your aid**

Not having staffed shifts means that if PRFPD volunteers are unavailable, PRFPD volunteers are not coming

**- How long until PRFPD volunteers get there?** Avg. response time- 12-20 mins

• **Why does it take this long?** Volunteers may be asleep, working, out of the area, etc.

**- What does all this mean for YOU? Imagine:**

Your child is choking

You woke up to find your house is on fire

A loved one just collapsed without warning and is unresponsive

You just got into a crash and can't move or feel anything below your neck

**Are you comfortable with the currently funded level of service?**

# The Way It Is

**How is PRFPD leveraging existing resources?**

**By shifting limited volunteer resources to establish a grant program**

**Nearly \$1.6 M secured in ~6 months**

**That's a 229% increase over traditional fundraisers!**

**Note- As neither grants nor fundraising programs are currently funded, they may not be sustainable long term**

**By expanding training opportunities for responders**

**Ensuring volunteers are appropriately trained means PRFPD is better able to assist in case of emergency**

**Through continual open volunteer recruitment, including recent addition of Special Focus Volunteers**

**Special Focus Volunteers have greatly expanded PRFPD capabilities regarding grants, fundraising, building and equipment maintenance, etc.**

**Note- continued lack of recruitment/retainment incentives (such as a paycheck) means the department remains under-resourced**



A small green sapling with thin branches and needles stands in the foreground on a bed of dark, textured mulch. In the background, a fire pit is visible, with a fire burning brightly, casting a warm glow. The scene is set outdoors, possibly in a garden or park.

# **Future Growth Opportunities**

***What would you like to see?***

# The Way It Could Be

## Emergency Response Capabilities

**Staffed shifts:** would *ensure prompt emergency response*

**Payment for Fire/Medical Responders:** would greatly increase recruitment and retention for long-term improvement of emergency response

**Funded Medical Program:** would ensure medical response capabilities

**Note:** Nearly half of Prospect residents are over 60\*, and ~2/3 of all 911 calls in Prospect are for emergency medical needs

**Funded Grants/Fundraising Program:** Would ensure sustained funding without undue burden on taxpayers!

\* According to 2020 census data

# The Way It Could Be

## Emergency Prevention and Risk Reduction

### PRFPD would like to offer:

- **Wildfire Risk Reduction assistance to homeowners-** including but not limited to fuels reduction, defensible space assessments, etc.
- **FireWise Community Program-** comes with ca\$h grants for homeowners!
- **Emergency Access Assessments-**
  - “Can we find you ICE?”- street number program
  - “Can we reach you ICE?”- ID and address emergency vehicle ingress/egress concerns
- **Citations for illegal burns-** will offset costs to taxpayers while reducing wildfire risks in our community
- **Smoke Detector Program-** better alert your family and protect your property in the event of fire

# **The Way It Could Be**

## **Community Education and Outreach**

**PRFPD would like to offer:**

- CPR training for the public**
- Junior Responder Program- Partnership with Prospect Charter School for young Firefighter/Medical Responders-to-Be**

# Your Turn

**As a publicly-funded organization it is crucial that PRFPD understands and is able to meet the service expectations of Prospect residents.**

**We need your input to do so!**

**Speakers will be limited to three minutes per person until each person has had a chance to speak**

- 1. I will be taking notes to make sure we've captured the essence**
- 2. Once everyone has had a chance to speak, we'll review, consolidate and respond!**
- 3. We will post the recording of this meeting, including PowerPoint and Listening Session notes**

**Be Respectful**

**Avoid Interruptions**

**Identify and clarify misunderstandings**

***Assume and ensure positive intent***

# **It's about time to Wrap Up and Close Out**

## **What's Next?**

**PRFPD will review Public Input to determine if we are meeting expected service levels with current tax funding or if expanded services are desired**

**Should expanded services be desired, we'll outline what's needed for us to get there.**

**Options will be presented at a subsequent public meeting**



# The 'Priorities' Filter

*Does it directly contribute to a healthy, functioning Fire Department?*

This bucket contains all the things that we have the Authority to do but are not required to do. We should rarely be working up here if the first two tiers are not rock solid.

“Nice to Do’s”

Are we following all the

Policies or Regulations

That apply to our work? If not, why?

Is it required by

Law?

We use this filter to:

- Determine where to focus when we have more to do than we have time, money and resources to do it!
- Identify true needs vs wants
- To justify and/or educate folks on how we prioritize work and expenses, what we say “no” to and why.

1. Does it directly support quality emergency services?
2. Do we have the resources to do it?
3. Is the ‘juice worth the squeeze’?

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# What's Next?

## Town Meeting

### **Fire Department Updates and Listening Session**

**Friday, February 3rd at 7pm- Lion's Park Wigwam**

*If you have any questions, comments or concerns regarding the Prospect Rural Fire Protections District, please contact Jesse Brownlee at*

*[jesse.brownlee14@gmail.com](mailto:jesse.brownlee14@gmail.com)*

*(if law/policy related, please include the citation of the law or policy in question to facilitate a thorough response)*

# Ground Rules and Expectations

- **Meeting Duration: 7-9 pm**
- **Be Respectful- Avoid Interruptions; “Agree to Disagree”; Attack the problem, not the person**
- **Public input will occur only during the Public Comment section of the agenda, and will follow policy:**

## 4.03 PUBLIC PARTICIPATION

1. If public participation is to be a part of the meeting, the presiding officer may regulate the order and length of appearances, and limit appearances to presentations of relevant points.

... Public comments will be limited to three minutes per speaker. Persons failing to comply with the reasonable rules of conduct..., or causing any disturbance, may be asked ... to leave. Upon failure to do so, such persons become trespassers.

The role of the Board during Public Comment is to listen and take notes. The Board will... not enter into a back-and-forth discussion about a public comment matter, but the matter may be ... placed on a future agenda.

The Board will not hear private employee issues or personnel matters during public comment. Commenters who wish to discuss such matters will be directed to follow the District's chain of command.

**It's about time to  
Wrap Up  
and  
Close Out**

**Unfinished business will be addressed at the**

**Fire Department Updates**

**And**

**Listening Session**

**Friday, February 3rd at 7pm- Lion's Park Wigwam**

# Electronic Patient Care



Oregon Senate Bill 52 mandates that transporting EMS agencies begin posting patient care reports electronically to a statewide database starting Jan. 1,

## **PRFPD is not a Transporting Agency**

Dr. Alicia Bond (Jackson County Medical Director) has repeatedly verified that she prefers our hard copy PCR's

# Patient Privacy



**45 CFR Parts 160, 162, and 164**

## **Who does HIPAA apply to?**

- **Health plans**
- **Health care clearinghouses**
- **Health care providers who conduct certain financial and administrative transactions electronically, ... such as electronic billing and fund transfers.**

**PRFPD is not a “covered entity” under HIPAA**

# Patient Privacy



## **ORS 192.553 Policy for protected health information**

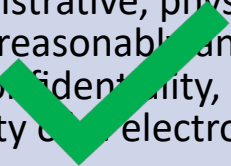



**(1) It is the policy of the State of Oregon that an individual has:**

**(a) The right to have protected health information of the individual safeguarded from unlawful use or disclosure; and**

**(b) The right to access and review protected health information of the individual.**



# Patient Privacy- Overview

HIPAA Requirements (Not Applicable to PRFPD)	OHA Requirements (Applicable to PRFPD)	PRFPD Controls
<p>“Implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of electronic PHI”</p> 	<p>PHI must be “safeguarded from unlawful use or disclosure”</p> 	<p>It is the policy of the PRFPD that all PHI be safeguarded from unlawful use or disclosure</p>
<p>Administrative safeguards- administrative actions, policies and procedures</p> 	<p>N/A</p>	<ul style="list-style-type: none"> <li>• Mandatory annual training ensures all PRFPD Volunteers are aware of and adhere to this requirement.</li> <li>• Call details and/or patient outcomes discussed only for patient care and responder training purposes**</li> <li>• No PII communicated via radio</li> </ul>
<p>Physical safeguards- physical measures to protect EIS*</p> 	<p>N/A</p>	<ul style="list-style-type: none"> <li>• Patient Care Reports secured behind multiple locking points</li> <li>• Access limited to ‘chain of care’ and/or active subpoena only</li> </ul>
<p>Technical safeguards- the technology that protects ePHI*</p>	<p>N/A</p>	<p>N/A- Electronic PHI not collected or maintained*</p>

\*PRFPD does not utilize any electronic information system(s) related to patient care

\*\*Details of calls and patient care for the purposes of staff training and improvement are allowed

# **Patient Privacy- Bottom Line**

**Patient Privacy requires strict adherence to a  
DON'T ASK, DON'T TELL Policy**

**that **each person** associated with the PRFPD must  
adhere to at all times.**