



# Meeting Minutes

## 3-21-2022

### Call to order

A meeting of Prospect Rural Fire Protection District was held at Prospect Community Center on March 21<sup>st</sup>, 2022, and called to order at 7:03 pm

### Attendees and Visitors

Attendees included Lon Stockabrand, Ryan Karjala, Melody Goodboe, Wayne Scriven and Rebecca Johnson. Visitors included Mike Traut, Randi Brock, Bob Jones, Cynthia Trout, McKenna Johnson, and Julie Moss.

### Approval of minutes

Ryan made a motion to approve February's minutes at written, Wayne seconded the motion and the board approved unanimously.

### Additions to agenda

Request for additions to the agenda were regarding the Josephine County grant and business email costs.

### Reports

Randi Brock-Communications: Communications this month were some calls regarding the fire truck for sale and further communications from Sherri Short. Lon takes a moment to cover this issue. He states that Sherri has been threatening to sue for varying reasons pertaining to actions taken the night her husband passed away. After checking legalities, he has found that only a lawyer can subpoena statements from the volunteers about what occurred during that time under HIPPA regulations, and thus will not be seeking written statements from them. Ryan is going to reach out to her once more to try and resolve her conflict. The board will not seek legal counsel on the matter unless a suit is initiated by Sherri.

Bob Jones-Financial Report: The department is ahead budget wise by almost 9%, which is wonderful. The wood cord raffle brought in almost \$700.00. Seven Feathers gave the district \$5000.00 toward a new Zoll, thanks to Shantelle's request. Bob has done some research and has found that the department will save almost a thousand dollars a year if it purchases its oxygen

tanks versus continuing to rent them. Bob and Randi were made aware that the business emails are a separate charge from the website although through the same company. The emails are \$72.00 each annually, a total of \$648.00 for the 9 in use. They ask if this is a charge the department wants to continue to pay. Wayne makes amotion that he is in favor of keeping them, Ryan seconds this and the board approves unanimously. The first Budget Committee meeting for 2022 will be held April 13<sup>th</sup>, 2022, at 7:00 pm at station #1.

Mike Traut-Chiefs Report: Incidents this month were 16 medicals, 2 fire, 1 MVC and 1 mutual aid. The Dodge still needs some repairs, as does the 5ton. The highest offer on 6201 so far has been six thousand dollars. Mike will investigate getting it into an upcoming auction. Mike would like to take the \$300.00 stipend that John Taylor has declined and give half to Chris King as fleet manager and the other half to McKenna Johnson for training plan manager. Melody motions to approve the redistribution, Wayne seconds the motions and the board approves unanimously. Mike presents the quotes for both the Josephine County grant and for an equipment purchase to come from the departments budget. Ryan motions to approve the purchase through Cascade from the departments budget, Wayne seconds the motion and the board approves unanimously. On the matter of the Josephine County grant, Wayne motions to approve its submission, Ryan seconds the motion and the board approves unanimously. Mike states he will be moving in the near future (by 2024) and is unable to dedicate the time needed to be chief and thus, the board will need to seek out someone who is able to and hire them, he will continue doing what is needed until that someone is found.

## Unfinished business

Auditor retention: Bob has sought other quotes and found that Richard Brewster is the least expensive by far. Melody motions to hire that firm, Ryan seconds the motion and the board approves unanimously.

Fundraising: The volunteers have expressed being overwhelmed by the amount of time needed to devote to fundraisers. Various suggestions are made on how the department may be able to spread these responsibilities out as fundraising is an utmost need. The board will return to this issue at the next meeting with any ideas.

Mercy Flights: Ryan has met with the CEO of Mercy Flights. They are working on getting an auto-launch policy in place together. They have agreed to meet with us once a quarter for the foreseeable future. Mercy Flights is going to try and foster better community relations by bringing the helicopter to local events.

## New business

There is some discussion about the lack of effective communication between the board and the volunteers. The suggestion is made to brainstorm ways to bring the two teams closer together over the next month and bring ideas to the next meeting. There is further discussion about helping the volunteers to avoid burnout, perhaps a scheduling of on call days.

New board member: Rebecca Johnson is welcomed on as the new board member to replace Cheryl Cockman. Melody motions to accept her appointment, Ryan seconds the motion and the board approves unanimously.

Bob discusses his desire to research Prospects hydrant condition and the appropriate path for infrastructure improvement.

The tree over hanging the station from the school was heavily trimmed and is much less a danger now.

## **Announcements**

Next meeting: May 16<sup>th</sup>, 2022 - 7pm @ Station 1

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Secretary

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Date of approval